
ICFC Imam Job description

Note: ICFC requires candidates to have a valid work authorization. Sponsorship will NOT be provided.

1. Position Summary

The Islamic Center of Fort Collins (ICFC) is seeking to hire a motivated Imam that will perform routine tasks which include the followings: leading prayers (daily, Jumu'ah, and Eid), establishing and maintaining programs that cover education, counseling, new- Muslim guidance, Qur'an memorization, and participating in ICFC's fund-raising events and campaigns. The goal is to strengthen the ICFC community, while also navigating the challenges our individuals and families – especially young Muslims – face.

The ICFC is the only Islamic center in Larimer County. The center was established in the 1980's. In 2013, we relocated to our new current masjid located at 925 W Lake Street, across the street from Colorado State University (CSU). It is estimated that Around 2000 Muslims live in Larimer County and its surrounding areas. The ICFC Muslim community is very diverse, where about 20 different national origins and cultures are represented. Our community members are about 50% CSU students.

2. Qualifications.

A bachelor's degree or equivalent in Religious, Islamic Studies, or relevant studies from an accredited institution (mainly, studies in Hadith, Tafsir, Fiqh, and Tajweed).

3. Additional Skills Required

- ✓ Ability to recite Qur'an and mastery of Tajwid rules to ensure the correct recitation of the Qur'an, as well as teach it to community members. Hafiz is a plus point.
- ✓ Fluency in English and Arabic (Spoken and Written)
- ✓ Strong verbal communication skills, which encompass public speaking and delivering lectures and khutbahs.
- ✓ Previous experience in leading Jumu'ah, Eid, Taraweeh, and Janazah prayers
- ✓ Possess a friendly attitude in interacting with people of all faiths
- ✓ Must have a good grasp of Islamic values and be able to demonstrate conformity to such values with confidence.
- ✓ Experience in youth mentorship and in working with new converts
- ✓ Ability to work with people of different cultures and backgrounds.
- ✓ Ability to develop and teach courses and programs for kids, youth, and adults of both genders.
- ✓ A dynamic personality and must be a motivational speaker.

4. Essential Responsibilities.

- ❖ Ensure all religious rituals and obligations are being fulfilled as per the Sunn'ah including daily prayers, Friday Khutabs, Taraweeh, Janazah prayer, etc.
- ❖ Establish and promote educational and extracurricular programs for adults, youth and children to increase knowledge and provide spiritual growth including summer camps.
- ❖ Develop and teach evening/weekend classes for Islamic studies (Hadith, Sira'a, Tafsir, and Ebadat).
- ❖ Maintain regular office hours at the center for people who seek religious counseling, Fatwa, and guidance
- ❖ Participate in activities that promote productive and meaningful interfaith and public relations
- ❖ Provide consultation to the Board of Directors on religious matters, community issues, and masjid related activities, as requested.
- ❖ Interact with all persons and organizations, Muslim, and Non-Muslims, in a manner that reflects positively on the Masjid
- ❖ Attend the center's general meetings, special events planning, and other events as needed.

5. Salary and Benefits:

- One paid Day off per week.
- Three weeks paid vacation a year.
- One-year contract with extension option based on performance.
- Salary range is 48K - 56K based on education and experience.

6. How to apply:

Send the following requirements to HIRE@icfc.org

1. Cover letter (2 pages maximum)
2. Resume
3. Copies of certificates and/or transcripts
4. Copies of any professional training and workshops
5. Contact information of 3 references
6. Any publications (books, papers, projects, dissertations, etc...)
7. Videos, audios, or interviews of previous events/activities (including, Friday or Eid Khutbas, presentations, online or in person lectures, etc...)

Position will remain open until a permanent Imam is hired.