

# Job Description

**Position Title:** Imam

**Location:** Islamic Center of Fort Collins (ICFC), Colorado

**Reports to:** ICFC Board of Directors/Executive Committee

## 1. Overview

The Imam is the religious leader and spiritual guide of the mosque, responsible for providing religious leadership, conducting daily prayers, delivering sermons (khutbah), offering counseling, and promoting Islamic teachings and values. The Imam will serve as a liaison between the mosque community and other organizations, fostering a spirit of inclusiveness, learning, and growth in accordance with Islamic principles. A key goal is to strengthen the ICFC community, particularly addressing the challenges faced by young Muslims growing up in a non-Muslim environment.

## 2. Qualifications & Skills.

- ✓ **Education:** Bachelor's degree or equivalent in Religious or Islamic Studies from an accredited institution, with studies in Hadith, Tafsir, Fiqh, and Tajweed.
- ✓ Strong knowledge of the Quran, Hadith, and Islamic jurisprudence (Fiqh).
- ✓ Proficiency and fluency in both Arabic and English; knowledge of additional languages is a plus.
- ✓ Outstanding communication, interpersonal, and leadership skills.
- ✓ Proven ability to engage with youth, understand their challenges, and positively influence their spiritual, emotional, and social development.
- ✓ Counseling skills and experience, particularly with youth and families.
- ✓ Familiarity with American culture and an understanding of the unique challenges faced by Muslim parents and youth in the U.S.
- ✓ Strong public speaking skills, especially in delivering Jumu'ah khutbahs.
- ✓ Comfortable with camera recording, live streaming, and the use of online platforms to benefit the community.
- ✓ Moderate proficiency in computer usage.

### **3. Experience**

- ✓ Prior experience as an Imam or religious leader in a mosque or Islamic center.
- ✓ Experience teaching Islamic subjects to diverse audiences, including youth, adults, and new Muslims.
- ✓ Experience in leading prayers such as Jumu'ah, Taraweeh, Eid, and Janazah prayers.
- ✓ Proven ability to mediate conflicts within the community, using Islamic principles to resolve disputes peacefully.
- ✓ Experience organizing and leading community engagement events and fundraising activities.
- ✓ Experience working in a culturally diverse environment, connecting with individuals from various nationalities, ethnicities, and backgrounds.
- ✓ Experience working with new reverts to Islam and providing mentorship.

### **4. Duties and Responsibilities.**

- Lead daily prayers, Friday Jummah prayers, Taraweeh, Eid prayers, and Janazah prayers.
- Deliver khutbahs and provide weekly Islamic classes on Hadith, Tafsir, Fiqh, and other relevant topics.
- Develop and implement youth and adult educational programs, including weekend and evening classes on Islamic studies.
- Offer counseling and guidance to families and youth, focusing on both spiritual and personal challenges.
- Lead matrimonial services, including officiating marriages, and provide guidance during divorces.
- Foster community engagement by coordinating charitable initiatives, interfaith events, and student outreach, especially with the CSU Muslim Student Association (MSA).
- Provide religious consultation to the management team by offering ongoing guidance on key mosque activities, programs, and community decisions, ensuring alignment with Islamic principles.
- Facilitate regular community meetings and workshops that foster dialogue and collaboration between different cultural and ethnic groups within the mosque to promote unity and inclusivity.

- Serve as a mediator and advisor in conflicts within the community, including family disputes, business disagreements, or interpersonal conflicts, using Islamic principles to ensure peaceful resolution.
- Maintain regular office hours at the mosque to be available for counseling, religious guidance, and fatwa requests.
- Organize and participate in local interfaith councils and collaborate with leaders from other faiths to promote mutual understanding. Plan joint events with local churches, synagogues, and civic organizations to engage in meaningful dialogue and address shared social issues like homelessness, food insecurity, and social justice.
- Work closely with CSU's MSA and other campus organizations to ensure the mosque is a welcoming resource for students while extending outreach to non-Muslim student groups for interfaith engagement.

## **5. Ideal Candidate**

- ✓ Works approximately 40 hours per week, including regular office hours at the mosque for community members.
- ✓ Strives to foster unity and inclusion, engaging with all community members, regardless of background, nationality, or ethnicity.
- ✓ Has a dynamic personality, is a motivational speaker, and can lead by example to inspire community participation in religious and social activities.
- ✓ Understands the diversity and history of the Muslim community and reflects these values in their leadership and interactions.

## **6. Salary and Benefits:**

- One paid day off per week.
- Three weeks paid vacation per year.
- One-year contract with the option for extension based on performance.
- Salary will be commensurate with education and experience.

## **7. How to Apply:**

Send the following documents to [HIRE@icfc.org](mailto:HIRE@icfc.org)

- Cover letter (maximum 2 pages).
- Resume.

- Copies of certificates and transcripts, including any completion certifications or other professional training.
- Contact information for three references.
- Any publications, books, papers, or projects authored by the applicant.
- Video or audio recordings of khutbahs, lectures, or presentations.

## **8. ICFC Background**

The Islamic Center of Fort Collins (ICFC) is the only Islamic center in Larimer County and serves the muslims in Northern Colorado and Southern Wyoming. Established in the 1980s, it moved to its current building in 2013, located across from the south entrance of Colorado State University (CSU). Muslims from over 20 nationalities make our community a very diverse community. The center accommodates up to 1,500 worshippers for Eid prayers and holds two Friday prayers to cater to the schedules of students and professionals. About 50% of ICFC's members are CSU students.